Job Description – General Labourer

JOB TITLE: General Labourer **DATE:** Mar 2023

DEPARTMENT: Production **PREPARED BY:** QHSE Manager

LOCATION: Aberdeen **APPROVED BY:** John Duncan

REPORTING TO: Workshop Supervisor

1. ROLE STATEMENT

Responsible for carrying out general labouring and forklift driving duties (where applicable) in the assembly facility whilst adhering to EnerQuip's QHSE standards, responsibilities, policies and procedures.

2. MAIN RESPONSIBLITIES

- Carry out labouring duties as directed by the Supervisor.
- Carry out general assembly duties including drilling, tapping and fitting.
- Carry out any touch up paintwork of equipment.
- Ensure that communal bays and the site are kept to a high standard including the serviceability of equipment situated therein.
- Carry out pre-use maintenance and user checks, reporting faults to the Supervisor.
- Ensure that the Quality, Health and Safety and Environmental Management Systems are followed and any problems, perceived or real are reported.
- Carry out any other duties as directed by the Engineering Management or production line management.

3. KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

- Relevant competency standards achieved.
- Full knowledge of relevant legislation and guidelines.
- Working with minimum supervision.

4. KEY MEASURES

- QHSE performance
- Competency

Signed By: _____ Printed Name: _____Date:_____