



## Job Description – General Labourer Fabrication

**JOB TITLE:** General Labourer Fabrication      **DATE:** October 2022  
**DEPARTMENT:** Production      **PREPARED BY:** Prod Manager  
**LOCATION:** Aberdeen      **APPROVED BY:** Director  
**REPORTING TO:** Production Manager

### 1. ROLE STATEMENT

Responsible for carrying out general labouring and forklift driving duties in the Fabrication Site whilst adhering to EnerQuip's QHSE standards, responsibilities, policies and procedures.

### 2. MAIN RESPONSIBILITIES

- Carry out labouring and forklift driving duties as directed by the Fabrication Supervisor.
- Operate Saw to cut steel as requested by Fabrication Supervisor
- Dress and prepare steel for Fabrication
- Drill and tap holes
- Mask, plug and prepare steelwork for paint
- Ensure that communal bays and the site are kept to a high standard including the serviceability of equipment situated therein.
- Carry out pre-use maintenance and user checks, reporting faults to the Fabrication Supervisor.
- Ensure shared Fabrication equipment (eg large drills) are used and maintained correctly.
- Ensure that the Quality, Health and Safety and Environmental Management Systems are followed and any problems, perceived or real are reported.
- Carry out any other duties as directed by the Engineering Management or production line management.

### 3. KNOWLEDGE, SKILLS AND EXPERIENCE REQUIRED

- Forklift driving licence up to 5 Tonne
- Relevant competency standards achieved.
- Full knowledge of relevant legislation and guidelines.
- Working with minimum supervision.

### 4. KEY MEASURES

- QHSE performance
- Competency

Signed By: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_